Welcome

At London Business School, our vision is clear. We want to have a profound impact on the way the world does business. And that happens through the people who study, teach and work here.

We are proud to be a truly global School. Each year, we teach over 2,000 degree students from over 100 countries in four different continents. Our faculty comprise more than 30 nationalities, our staff more than 50, and our 35,000-plus alumni are found in more than 130 countries around the world.

Since the School was founded in 1964, our graduates have been much sought after in key industries and have helped businesses in the UK and abroad. Today, our alumni are leaders in many fields. Every day in my press cuttings I see evidence of their impact, dynamism and success, from leading global giants, to starting and growing companies, to making the world a better place in public service and not-for-profit organisations.

As our staff – past and present – will tell you, LBS is an inspiring place to work. We are in the heart of London with its rich and vibrant community that has long welcomed people from all over the world. My own parents came here as refugees and I am proud to call this city, and this School, my home.

Those who come to work at LBS or enrol on our programmes embark on an exciting journey – one that expands their horizons and deepens their experiences.

It is a challenging, stimulating and international institution and I look forward to welcoming you to our community.

Professor Sir Andrew Likierman
Dean, London Business School

“...has long welcomed people from all over the world.”

A business school with big ideas

Where people flourish in education and beyond

London Business School is a leader in the field of business education. We are consistently ranked among the best in the world for our MBA, global Executive MBA and Masters in Finance programmes. Our Vision is to have a profound impact on the way the world does business and we offer a first-class educational experience that transforms our students’ futures.

In order to achieve our Vision and our ambitious growth plans, our highest priority is to attract, inspire and reward our valuable employees who continue to rise to new challenges every day.

Our staff are proud to work here 94% of our staff say they are proud to work for LBS. That’s because we welcome people from all backgrounds and aspirations, encouraging you to find your own voice and shape your own future.

Campus environment
What’s special about working at LBS is the campus environment, where you can engage with a diverse, multi-lingual, inspiring community of staff, faculty, students, clients, alumni and donors from around the world.

All of our facilities and resources are open to staff, including an on-site gym and pool, extensive business library and clubs where you can join in on various sporting, professional interest and volunteering groups run by students and staff.

Personal and professional fulfilment
Our campus is a place where you are invited to develop new friendships, build professional contacts and explore learning opportunities to help you achieve your personal and career objectives.

Global opportunities
At LBS, ‘global’ is not a slogan but a way of life. In recent years we have expanded with a second campus in Dubai and partnerships with business schools in New York and Hong Kong. We also deliver Executive Education programmes around the world.

While most of our staff are permanently based at our London campus, many enjoy opportunities to travel. You may have the prospect of working in our Dubai office, organising global business trips for students, running learning events for overseas clients or hosting alumni events in locations as diverse as Beijing, Mumbai, Lebanon, Moscow, Brazil and Johannesburg.
Our heritage

Our Sussex Place campus in 1970, our first research centre opened. Early LBS graduates made a difference, helping to transform the fortunes of British companies.

Since Her Majesty the Queen opened the Sammy Ofer Centre (previously Old Marylebone Town Hall), this new space will provide world-class teaching facilities and become an integral part of our campus.

Building blocks of the future

Our story is one of remarkable growth. In 1974 we had two teaching sessions a day, taught 30 weeks a year and graduate nearly 1,200 students. Executive Education has grown twentyfold in the same period.

In recent years we’ve gained the highest five-star research score of any UK academic institution, and have ranked number one in the Financial Times Global League Table for our MBA programme for three years running.

LBS is a unique institution with a unique history. For 50 years we’ve provided a learning environment for world-class teaching and research and a dynamic working environment for staff and faculty.

Founded in 1964, London Business School was established to equip senior managers with the skills to give British industry a competitive edge. At the time, management education was virtually unheard of outside the US and London was not yet the global hub of business it is today.

Setting our sights high

The School has always aimed to make its impact felt. Within six years of opening, we launched a doctoral programme, and our Negotiating and Influencing Skills for Senior Managers programme.

Since Her Majesty the Queen opened our Sussex Place campus in 1970, our presence in London has continued to expand, from Park Road and Taunton Place to the recently acquired Sammy Ofer Centre (previously Old Marylebone Town Hall). This new space will provide world-class teaching facilities and become an integral part of our campus.

“I started at LBS as a Senior Major Gift Officer and have progressed to Associate Director of Major Gifts. I have developed personally and professionally thanks to career coaching sessions and our Negotiating and Influencing Skills for Senior Managers programme.”

Anne Schouv, Associate Director, Major Gifts

“I joined the LBS housekeeping team in 2010. I arranged to do some job shadowing in the Executive Education department. This put me in a strong position when a Programme Manager vacancy came up which I successfully applied for. It is my dream job!”

Stephanie Loisin, Lead Programme Manager, Executive Education

Our Values

Be part of the story

It’s an evolving story we’d like you to be a part of. If you share our Values and want to contribute to our continued success we’d love to hear from you. Have a look at our current opportunities on our website.

Our Values – which we’ve defined as Communal, Courageous, Engaged, Ambitious and Eclectic – underpin everything we do. They guide our actions and define the culture of the School. By living our Values, we deliver a unique and positive experience to all who engage with us.

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I have worked at the school for over 15 years now. I didn’t intend to stay this long, but it is such a rewarding environment that it keeps you motivated to progress within LBS. There is a strong culture of challenge and innovation at LBS and that is reflected in both staff and student development.”

Gareth Howells, Executive Director, MBA and Masters in Finance Programmes

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Be part of something big
Life at LBS – career paths and learning journeys

LBS is a stimulating place to work where higher education meets cutting-edge business practice.

Diversity is valued
Our employees are internationally diverse and come from many walks of life, including the private sector, higher education, not-for-profit and government. The resulting workforce is eclectic and dynamic, with a host of different views and experiences to share.

Your career
We have over 600 professional and support staff at London Business School working in a wide range of areas including course design and administration, business development, student admissions, careers services, fundraising, operations, marketing, finance, IT and human resources.

We strongly encourage staff to progress their career within LBS. In fact, one third of all vacancies are filled by internal staff members transferring teams or earning promotions.

Career paths
Career paths at LBS are many and varied. For example, you might join LBS as a receptionist, transfer into course administration and then move into business development. Or you might join us as an accounts assistant and earn a promotion upon achieving your accountancy qualifications.

Alternatively, an expert in learning could work as a Programme Director on one of our degree programmes and then apply to transfer into a similar role in Executive Education, working to design learning solutions for corporate clients.

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Katie Lendrum
Project Manager, Global Business Experiences

“I first joined LBS as a temporary staff member, working with the student recruitment and admissions team before securing my current role as Project Manager for the Global Business Experience (GBE) – a week-long business immersion trip for MBA students. I now organise five trips a year to the US, South Africa, India, Hong Kong and Turkey. I am part of a small team of three but liaise with people across all departments as part of my role. LBS is such an exciting place to work because it never sits still – it’s always changing, so I can change with it.”

Chris Le Grice
Desktop Engineer, IT

“I’ve been with LBS for 13 years. After starting out as a graduate IT support trainee, my role has evolved so that I now provide second line support across our world-class faculty. LBS is clearly committed to staff development – it is because they’ve invested in my technical training and presentation skills that I have progressed to where I am today. Working in a business school, you come in to contact with a diverse mix of stakeholders. My position stays interesting because the support needs of the staff, students, faculty and Executive Education are all so varied.”

Katie McEvoy
Finance and Reporting Manager

“I joined LBS two years ago as a Financial Reporting Accountant. This was a great opportunity as I was encouraged to develop relationships with numerous colleagues across the School and learn how each of their roles impacts School operations. I was invited to enrol in an Essentials of Management course, which helped me build on my existing skills. In fact, it was exactly what I needed to take the next step in my career – shortly after I received a promotion and went from managing a team of one to a team of five.”

Learning Opportunities
We believe in providing learning opportunities that support your professional development and enable you to fulfil your potential.

We offer a range of in-house courses from project management to business development, and we support staff members who are studying for professional qualifications or specialist skills. However, we know that most learning happens informally or on the job. Some of our staff members have developed through:

• Learning about other cultures by organising international student trips to South Africa and other countries
• Working on cross-team projects to enhance the learning experience of students
• Joining student clubs ranging from running, photography, technology, media and more
• Taking part in volunteering opportunities ranging from supporting the local long-term unemployed to regain employment and mentoring high-school teenagers in London
• Accessing a world-class business education by attending lectures by our faculty in relevant subjects or fields of interest
• Attending networking events with our corporate partners and organisations that recruit our graduates.

94% of staff state they are proud to work at London Business School

To read more staff profiles, please visit: www.london.edu/staffprofiles
The ‘culture of we’
Drawing strength and ideas from our cultural diversity

The community at LBS is reflective of life in London; our staff come from all over the world to interact in an energetic community where diversity is valued and collaboration is paramount. Our faculty continues to be recognised internationally with four listed in the latest Thinkers50 ranking, while our unrivalled access to London and Europe attracts leading international figures and speakers. We believe in harnessing differences and encouraging all individuals to excel in their own personal and professional paths. With faculty, staff and students from over 100 countries, we take pride in our diversity and our reputation as a fair, supportive and impactful employer.

Jean-Pierre Benoit, Professor of Economics and Chair of London Business School Diversity Working Group

Our international community at London Business School

Our international community is made up of student, staff and faculty members

- **13%** From North America
- **24%** From the United Kingdom
- **25%** From Europe
- **22%** From Asia
- **4%** From South America
- **4%** From Africa
- **6%** From the Middle East
- **4%** From Australasia

- **50** nationalities represented by staff at London Business School
- **1/3** of all vacancies are filled by internal candidates
- **22+70** represents the age diversity of staff at London Business School
- **100+** world class faculty from 31 nations teaching at LBS
- **52%** of Senior Management at the school are female

“We have a diverse staff population, which not only contributes to our business, but enriches our personal lives too.”
Taken from employee attitude survey

“We believe in harnessing differences and encouraging all individuals to excel in their own personal and professional paths. With faculty, staff and students from over 100 countries, we take pride in our diversity and our reputation as a fair, supportive and impactful employer.”
Jean-Pierre Benoit, Professor of Economics and Chair of London Business School Diversity Working Group

www.london.edu/workforus
Benefits and rewards
Sharing our success with you

The hard work and commitment of our employees ensures our ongoing success. In return, we offer a competitive salary and a range of benefits and opportunities you may not find in many other organisations.

From our competitive holiday and pension provision to a free on-site gym and pool, we support your health and well-being during your time with LBS. We are also open to requests to work flexibly – by balancing our employees’ unique needs with the needs of the business, we strive to make all staff feel personally and professionally rewarded.

If you would like to apply for a job based in Dubai, please ask for details regarding the benefits that are specific to that location.

Time off
We take an understanding approach to your requests for time off, always balancing your personal needs with those of the business.

1. Annual leave and time off at Christmas
Full-time staff start with 27 days of annual leave plus additional working days off between Christmas and New Year. We also offer the opportunity to purchase additional days’ holiday in a salary sacrifice scheme. If you stay with us for 5 or 10 years, you will be awarded additional days’ holiday.

2. Career breaks and unpaid leave
We appreciate that sometimes staff want or need more time off work to travel, pursue outside interests or care for family members. At LBS, you don’t need to sacrifice your career should this be the case. You can request a career break of up to one year and, if approved, we will hold your position until you return.

Your well-being
We believe that you need a healthy mind and body in order to effectively fulfil your career potential. That’s why we offer benefits designed to improve your health and well-being in all aspects of life.

1. Free fitness centre
You can enjoy free access to our fully-equipped gym, complete with swimming pool, jacuzzi and sauna. We also offer a variety of classes for a small charge, as well as on-site personal training sessions.

2. Cycle to work
Through our cycle scheme, you can hire bikes and cycling equipment up to the value of £1,000 to travel to and from work. After 12 months you can take full ownership of your bike and cycling accessories.

3. Counselling
We offer a fully-confidential counselling service through an Employee Assistance Programme provider. Whether you prefer to speak with a counsellor in person or over the phone, this discreet service is our way of supporting your mental and emotional well-being.

Community engagement and social activities
At LBS, we support you in getting involved in the local community and in the LBS social scene.

1. Time off for volunteering
Our dedicated Community Action Group coordinates volunteering opportunities. You can request up to five paid days off per year to perform public duties or take part in voluntary or community service.

2. Sports and Social club (SAS)
In addition to organising a range of discounted social activities such as theatre, opera, sports, concerts and quiz nights, the SAS also organises two of the most hotly anticipated social events of the year: the Summer and Winter celebrations. These are highly entertaining events comprising games, fancy dress, prizes and music.

3. Student clubs
Our entrepreneurial students set up and run their own professional interest and sports clubs, which staff are able to join. The clubs encompass a wide range of activities including acting, cycling and photography, to name just a few.

Support for parents and carers
We understand the challenges of balancing your commitments as a parent and a professional, and at LBS we strive to improve your work/life balance through practical childcare schemes.

1. Childcare vouchers
One of our most popular benefits is our childcare vouchers scheme. You can channel up to £243 from your pre-tax monthly salary into the costs of childcare.

2. Maternity/adoption/paternity pay
After a year’s service, you could be eligible for enhanced maternity/adoption pay. Most mothers/adaptors can receive 18 weeks of full pay followed by 21 weeks of statutory pay. LBS also offers new dads up to two weeks of paid paternity leave.

3. Flexible working arrangements
If you prefer to work flexibly or part-time in order to manage your parenting, caring or other responsibilities, we are open to receiving part-time applications or for you to apply to work flexibly once you are in the job. One in nine of our staff members works part-time and many more enjoy flexible working hours.

Financial matters
Yes, we offer competitive salaries. But we also help our staff make their money go further with support and advice regarding all their financial matters.

1. Pension
All staff are automatically enrolled into a quality workplace pension scheme. Depending on your role this will either be the Universities Superannuation Scheme or the Group Personal Pension Scheme run by Scottish Widows.

2. Personal financial advice
Staff are able to seek specialist advice on their finances via the free helpline set up by our Employee Assistance Programme provider.

3. Season ticket loan
To help you manage your travel costs, we offer a 0% interest annual transport season ticket loan. This can be up to the value of 12% of your gross salary (capped at £5,000).

4. Life assurance
You are covered for a lump sum death benefit protection of three times your salary, to give you peace of mind should the worst happen.
Our Employee Volunteering Scheme provides a range of opportunities for staff to engage with local communities. Launched in 2010, the scheme is driven by staff and reflects our passion and belief that we can make a positive impact both globally and locally.

We see volunteering as an excellent way of engaging with local communities, and the benefit is mutual as we get a huge sense of accomplishment and well-being by sharing our skills, knowledge, time and energy.

Community Action Group
Our Community Action Group (CAG) is the driving force behind our volunteering scheme. Comprising staff volunteers plus student and faculty representatives, the CAG aims to make a lasting impression on local communities by championing a culture of volunteering within London Business School.

To date, our volunteering and partnership activities include:

Career academies UK
Supporting 16 to 18-year-old mid-achievers who are usually (but not always) from socio-economically deprived areas. Our volunteers help by:
• Mentoring
• Giving lectures
• Running mock interview panels

Youth enterprise
Inspiring and equipping young people to learn and succeed through enterprise. Our volunteers help by:
• Delivering interactive modules for primary school children
• Judging at regional youth enterprise competitions

Vital regeneration
In collaboration with our community partners including City West Homes, Vital Regeneration and The Church Army, our volunteers aim to improve the lives of people living in and around Westminster’s most deprived neighbourhoods in a number of ways by:
• Renovating and painting local community facilities
• Delivering job skills workshops
• Sharing professional expertise and experience
• Providing networking opportunities

The toy drive
Collecting toys for local underprivileged children in the run-up to Christmas. We have been running the toy drive since 2011, each year collecting more than 500 toys, some of which went to the ward in St Mary’s Hospital.

Church Street: A personal perspective
Since 2011 LBS has been providing focused volunteering support to Church Street, one of the poorest wards in the UK. Here, LBS employee Natasha Fay explains what this campaign has meant to her:

“Church Street is just a ten minute walk from LBS but is one of the most deprived areas in the UK. It has high levels of poverty and crime, high unemployment, low educational attainment and inadequate, overcrowded housing. One thing that always crossed my mind as I walked home was: ‘how could I help this community?’

I soon realised that the skills I had developed through my role in the Career Services department could be of use in Church Street. So, with the support of the School, my colleague Christine Dandy and I created three employability workshops for a group of 12 Church Street community members. The aim was to help them get back into employment through a series of mock interviews and group activities.

Feedback showed that participants came away from these workshops feeling more confident in their ability to find work. I was suddenly filled with courage and belief that I could really make a difference here. Never underestimate the difference you can make to the lives of others and yourself!”

For more information on the school’s community involvement, please visit: www.london.edu/communityinvolvement

“Make an impact
Supporting the local community”

When I see what our volunteers have accomplished, it makes me feel proud.”
Tina Clark, PA to the Dean, Chair of the Community Action Group

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Far left: Sam and Ryan Casey (aged 7 and 10 years old) receiving toys from “Santa” John Macdonald donated by staff and students from London Business School.

Left: Volunteers from the London Business School, The Rotary Club and City West Homes giving a section of The Blackwater Service Road a much-needed face lift.

Right: Executive Education staff enjoying a team day renovating Medway House, a local housing estate in the Church Street Ward of Marylebone.
A day in the life of...
Shereen Beckford
Lead Programme Manager,
Executive Education

I begin each day early because we deal with clients in different time zones. One of the programmes I manage has recently run in Shanghai and Tokyo and I had the opportunity to travel there to oversee the programme!

I usually grab porridge from the Bite, one of our on-site cafes, and start checking my email and timetables to ensure all of our projects are moving to schedule.

Once I have gone through the admin, I’ll touch base with our Programme Directors to discuss what needs to be done and who’s best placed to do it.

By mid-morning I’m usually out and about around the campus. My role is by nature quite responsive, and I have to help resolve issues and challenges as they arise and answer questions from my colleagues. There’s a lot of liaising with staff and porters to make sure all is in place for the programme.

One of the many staff perks is that we get free gym membership, so during my lunch hour I often go to the LBS gym. I go to an exercise class or go on the running machine; then it’s down to the canteen for food and a catch-up with colleagues. In the summer, we sit out in Regent's Park.

Afternoons are usually busy – a combination of deskwork and meetings. Sometimes I take advantage of the opportunities on offer to attend courses and develop new skills. I’ve done a Project Management course, a coaching course and training in finance and commercials.

At the end of a busy day I either head off home or out to town to meet friends or socialise with colleagues. The great thing about LBS is having London life on your doorstep. There’s so much to see and do!