

This application form is in two parts:

PART A: Personal application form – to be completed by the applicant

PART B: Sponsoring executive form – to be completed by another person from your organisation

BOTH PARTS MUST BE COMPLETED IN FULL BEFORE WE CAN PROCESS YOUR APPLICATION.

PART A

Step

1

Personal Application Form

(This part of the form to be completed by the applicant. Please complete in **BLOCK CAPITALS** only)

Mr / Mrs / Ms / Other _____ First names _____

Family name _____

Date of birth* (DD MM YY) _____ Nationality _____

Education: Degree and professional qualifications (Institution, class/GPA, subject)

Your private address _____

_____ Postcode _____

Tel _____ Fax _____

Email _____

Job title _____

Company _____

Your primary responsibilities _____

Your company address _____

_____ Postcode _____

Tel _____ Fax _____

Email _____

I am a current full member of CFA Institute £3,100 Membership number _____

I am not a CFA Institute member £3,350

**If you would like to receive further information on our other finance programmes,
please tick the appropriate boxes below:**

- | | |
|--|---|
| <input type="checkbox"/> Masters in Finance | <input type="checkbox"/> Credit Risk Management |
| <input type="checkbox"/> Financing the Entrepreneurial Business | <input type="checkbox"/> Private Equity |
| <input type="checkbox"/> Investment Management | <input type="checkbox"/> Corporate Finance |
| <input type="checkbox"/> Foundation and Endowment Asset Management | <input type="checkbox"/> Advanced Corporate Finance |

Three questions that I would like the programme to answer:

1 _____

2 _____

3 _____

Applicant's signature _____ Date (DD MM YY) _____

*This piece of information will be used for verification and matching purposes, however it is not intended that age will be a criterion in admissions decisions.

PART B: To be completed by the sponsoring executive (please complete in **BLOCK CAPITALS** only)
BOTH FORMS MUST BE COMPLETED IN FULL BEFORE WE CAN PROCESS YOUR APPLICATION.

PART B

Step

2

Sponsoring Executive Form

[Please tick below]

(This part of the form to be completed by another person from your organisation, for example your line manager or HR. If neither are applicable this section may be completed by the applicant)

- I am the sponsor of the applicant nominated overleaf and I have completed and signed Part B of this application form.
or
 I am the applicant AND sponsor and I have signed Part B of this application form.

Mr / Mrs / Ms / Other _____ First names _____
Family name _____ Job title _____
Your primary responsibilities _____
Company _____
Your company address _____
_____ Postcode _____
Tel _____ Fax _____
Email _____

Unless otherwise requested the invoice for fees will be sent to the sponsoring executive at their company address.

Sponsor's signature _____ Date (DD MM YY) _____

Please mail, fax or email the completed form to the Finance Programmes Office:

**Hedge Funds Programme
Sinéad Togher**
Finance Programmes Office
London Business School
Regent's Park
London NW1 4SA

Tel: +44 (0)20 7000 7553
Fax: +44 (0)20 7000 7551
Email: stogher@london.edu

Selection of candidates is based on the calibre and commitment of the applicant as disclosed on the application form. We expect companies to nominate only experienced and committed individuals who will benefit fully from the programmes. Many organisations find they benefit most by sponsoring several participants on the same programme. There is no preferred educational background and applicants will not normally be interviewed.

Further information

For general enquiries or further information, please contact the Information Officer, Finance Programmes Office:
Tel: +44 (0)20 7000 7550
Fax: +44 (0)20 7000 7551
Email: finance@london.edu
www.london.edu/finance

Cancellation and transfer policy

The percentage of the programme fee payable is calculated on the number of days between the date on which the School receives written notification and the programme commencement date.

Cancellation:

- 14 days or less = 100%
- More than 14 days but less than 28 days = 50%
- More than 28 days but less than 42 days = 25%.

Transfer:

- 14 days or less = 50%
- More than 14 days but less than 28 days = 35%
- More than 28 days but less than 42 days = 20%